



User Guide

Reports Ribbon – ACC Reports

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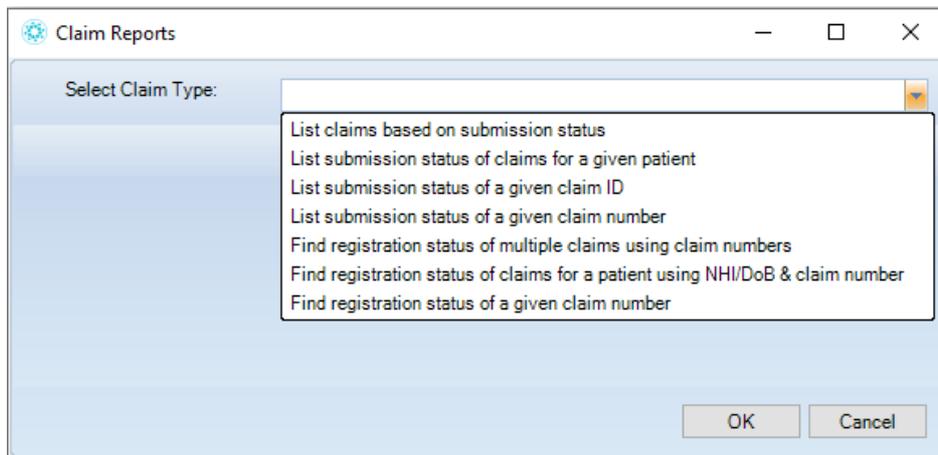
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ACC Reports Group



ACC45 Claim Status Query



Select the ACC45 Claims Status Query for the following reports:

| Claim Queries | Details of the Query |
|---|---|
| List claims based on submission status | This will list submission status (Received or Failed) of the claims submitted by an organisation (owner of the Digital Certificate). |
| List submission status of claims for a given patient | This will list the submission status (Received or Failed) of the claims for a specific patient based on the Digital Certificate owner's organisation. |
| List submission status of a given claim number | This will list full claim information by using the Claim ID found on a submission status report. |
| List submission status of a given claim ID | This will list claims for the Digital Certificate owner's organisation by providing specific Claim ID. |
| Find registration status of multiple claims using claim numbers | This query will submit a list of ACC45 claims, submitted by any vendor and provider to find their Registration status in ACC's Claim system (Eos). |

| | |
|--|--|
| Find registration status of claims for a patient using NHI/DoB | This query will request the Registration status of processed claims, submitted by any vendor and provider, by providing specific values like NHI/DoB of a patient. |
| Find registration status of a given claim number | This query will request the ACC's Claim system (Eos), the registration status of a selected claim submitted by the organisation sending the query. |

List claims based on submission status

This will list Submission status (Received or Failed) of the claims submitted by an organisation (owner of the Digital Certificate).

The query requests from the ACC eChannel database, the submission status of claims sent to ACC, before processing in the Claims system (Eos), submitted by the organisation sending the query.

The organisation sending the query is identified from the Digital Certificate.

The **Received status** of the claim denotes that the claim has passed all validation checks and has been received by ACC for processing. The claim cannot be edited. No further action is required for these claims.

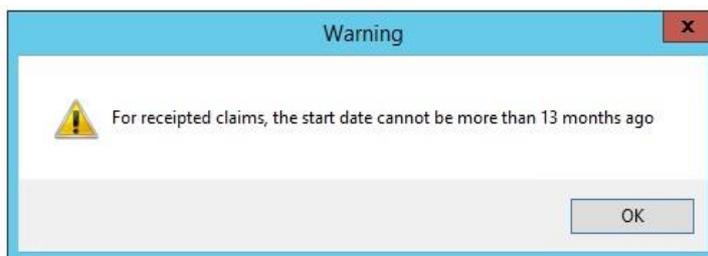
The **Failed status** of the claim denotes that the claim contains information that is either incomplete and/or incorrect. The claim cannot be processed by ACC.

Failed claims display an error code and a reason. Errors must be corrected before the claim is resubmitted.

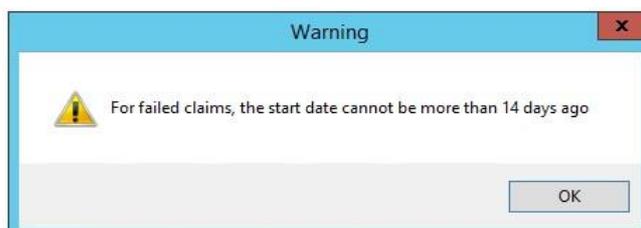
The Start Date for the query must be specified but the End Date will always default to current system date.

| Reports Information | |
|---|--|
| List claims based on submission status | |
| Claim ID | 0046a8be110fca446ec69feb7c1600191a49d87a |
| ACC45 number | ZA05641 |
| ACC45 Claim Submission Date | 2019-05-02 |
| Patient Name | RAMASAMY ANANDH |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | V22.9 QA Certification Practice |
| Treatment Provider | Medtech Dev |
| Claim ID | 0046a4879e8e8c6b6ec69feb47ce698719bcb7d9 |
| ACC45 number | ZA05637 |
| ACC45 Claim Submission Date | 2019-05-01 |
| Patient Name | RAMASAMY ANANDH |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | V22.9 QA Certification Practice |
| Treatment Provider | Medtech Dev |
| Claim ID | 00468fa18c923fad6ec69feb4ace5b18796cdb31 |
| ACC45 number | ZA05636 |
| ACC45 Claim Submission Date | 2019-05-01 |
| Patient Name | RAMASAMY ANANDH |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | V22.9 QA Certification Practice |
| Treatment Provider | Medtech Dev |

The submission status of **Received** is selected by default. If the **Start Date** provided is more than **13 months ago**, then upon submission of the query an error message will be displayed:



If the submission status of **Failed** is selected and if the **Start Date** provided is more than **14 days ago**, then upon submission of the query an error message will be displayed:



List submission status of claims for a given patient

This will list the submission status (Received or Failed) of the claims for a specific patient based on the Digital Certificate owner's organisation.

This query requests from the ACC eChannel database the submission status of claims for a given patient submitted by the organisation sending the query. The organisation sending the query is identified from the Digital Certificate.

By default, the **Patient Name** will display the patient available on the **palette**. The ellipsis button can be used to search for a new patient and then the query can be submitted to ACC to get the results.

Claim Reports

Select Claim Type: List submission status of claims for a given patient

Patient Name: TEST Patient (11) ..

First Name: PATIENT

Surname: TEST

OK Cancel

Reports Information

List submission status of claims for a given patient

| | |
|-----------------------------|--|
| Claim ID | 003e7c2ae8614a866ec69efb3d8846425bc73a5 |
| ACC45 number | ZA04869 |
| ACC45 Claim Submission Date | 2019-04-05 |
| Patient Name | PATIENT TEST |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | ACC API Location |
| Treatment Provider | Medtech |
| Claim ID | 0035228b9401d3716ec69feb6576304c0948ed30 |
| ACC45 number | ZA04666 |
| ACC45 Claim Submission Date | 2019-03-05 |
| Patient Name | PATIENT1 TEST1 |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | ACC API Location |
| Treatment Provider | Developer, Medtech |

OK

List submission status of a given claim number

This will list submission status (Received or Failed) of a single ACC45 claim selected from a list based on the Digital Certificate owner's organisation.

The query requests from the ACC eChannel database the submission status of claims with a given claim number, submitted by the organisation sending the query.

The **ACC45 number** can be selected by clicking the ellipsis button, this will display the **Claim Status** screen which will list all the ACC45 forms. The list will include ACC45 forms that have been Received, Failed, Parked, Completed etc.

Claim Reports

Select Claim Type: List submission status of a given claim number

ACC45 CLaim number:

Select ACC45 Electronic Claims

| Tick | ACC45 No. | Accident Date | Form Date | Patient | Sent To | status | Status Date |
|--------------------------|-----------|---------------|-------------|-------------------|---------|-----------|-------------|
| <input type="checkbox"/> | ZA04802 | 26 Mar 2019 | 26 Mar 2019 | BARRY Banana (1 | ACC | Received | 26 Mar 2019 |
| <input type="checkbox"/> | ZA04801 | 26 Mar 2019 | 26 Mar 2019 | BARRY Banana (1 | ACC | Received | 26 Mar 2019 |
| <input type="checkbox"/> | ZA04798 | 26 Mar 2019 | 26 Mar 2019 | ANDREW Apple (1 | ACC | Received | 26 Mar 2019 |
| <input type="checkbox"/> | ZA04794 | 25 Mar 2019 | 25 Mar 2019 | SECOND Patient (| ACC | Received | 25 Mar 2019 |
| <input type="checkbox"/> | ZA04793 | 25 Mar 2019 | 25 Mar 2019 | GOOD Patient (10 | ACC | Received | 25 Mar 2019 |
| <input type="checkbox"/> | ZA04799 | 25 Mar 2019 | 26 Mar 2019 | BARRY Banana (1 | ACC | Received | 26 Mar 2019 |
| <input type="checkbox"/> | ZA04797 | 25 Mar 2019 | 26 Mar 2019 | CHIP Chocolate (1 | ACC | Received | 26 Mar 2019 |
| <input type="checkbox"/> | ZA04792 | 24 Mar 2019 | 24 Mar 2019 | OSCAR Orange (1 | ACC | Completed | 24 Mar 2019 |
| <input type="checkbox"/> | ZA04692 | 23 Mar 2019 | 23 Mar 2019 | GOOD Patient (10 | ACC | Parked | 23 Mar 2019 |
| <input type="checkbox"/> | ZA04691 | 23 Mar 2019 | 23 Mar 2019 | SARAH Strawberry | ACC | Completed | 23 Mar 2019 |
| <input type="checkbox"/> | ZA04690 | 23 Mar 2019 | 23 Mar 2019 | HERBAL Wash (64 | ACC | Received | 23 Mar 2019 |
| <input type="checkbox"/> | ZA04688 | 23 Mar 2019 | 23 Mar 2019 | SARAH Strawberry | ACC | Received | 23 Mar 2019 |

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OK Cancel

Reports Information

List submission status of a given claim number

| | |
|-----------------------------|--|
| Claim ID | 003e7c2ae8614a866ec69efb3d8846425bcb73a5 |
| ACC45 number | ZA04869 |
| ACC45 Claim Submission Date | 2019-04-05 |
| Patient Name | PATIENT TEST |
| Claim Status | Received |
| Reason for Failure | null |
| Facility Name | ACC API Location |
| Treatment Provider | Medtech |

OK

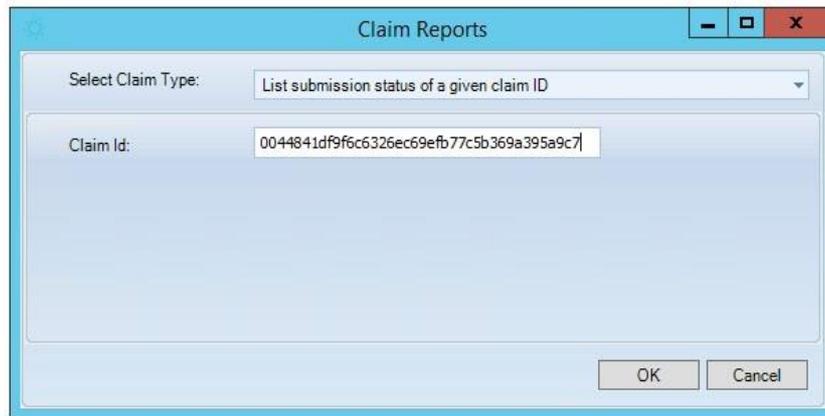
List submission status of a given Claim ID

This will list claims for the Digital Certificate owner's organisation by providing specific Claim ID.

The query requests from the ACC eChannel database full details of a submitted claim, identified from a claim summary list.

The **Claim ID** is ACC's internally issued claim identifier which is up to **40 characters long**, which identifies the submitted claim request at ACC's end.

The Claim ID is returned in the Submission Status response queries by ACC and is not stored in Medtech Evolution. You can copy this from the Submission status queries and use the number in this field to fetch the full details of the ACC45 claim submitted to ACC.



Results generally include, for the selected claim request, the following:

- Claim number, the ACC45 number,
- The date the claim request was submitted,
- The submission status, that is Failed or Received,
- Patient's first name and family name,
- The names of the facility and the treatment provider,
- The provider's contact details and address,
- The patient's contact details, address, employment details, NHI number, date of birth, gender, and ethnicity,
- Details of the injury and diagnoses,
- Details of any fitness-for-work periods,
- Any referrals. If the claim is sensitive, or the patient is working for an accredited employer, the following details are not available:
 - o Injury details, including the accident date or Partial NHI number or Diagnosis details - except for the result.

Reports Information

List submission status of a given claim ID

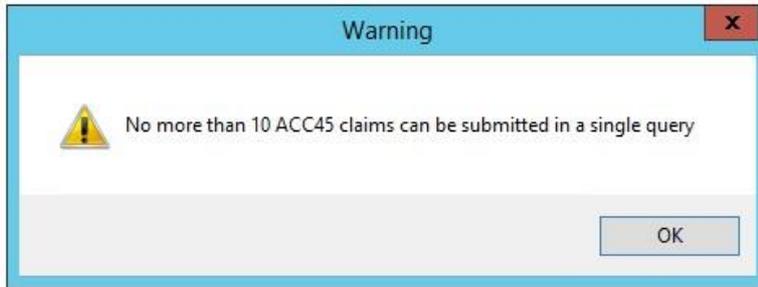
| | |
|---------------------------|---|
| Claim Number | ZA07436 |
| Practice Name | V22.9 QA Certification Practice |
| hpiOrganisationNumber | PPP132 |
| hpiFacilityNumber | F38006 |
| providerId | PPX132 |
| providerTypeCode | 80 |
| Provider firstName | SAM |
| Provider middleName | null |
| Provider surname | ENTWISTLE |
| Provider providerTypeCode | ENTWISTLE |
| Patient NHI No | NTQ7103 |
| Patient firstName | TEST |
| Patient MiddleName | TWO |
| Patient Surname | PATIENT |
| Patient DateOfBirth | 1960-09-26 |
| Patient EthnicityCode | 11 |
| patient otherEthnicity | null |
| patient gender | F |
| patient occupationCode | 3342 |
| accidentDate | 2019-05-29 |
| causeOfAccident | test. |
| involvesVehicle | False |
| workInjury | False |
| medicalTreatmentInjury | False |
| sportingInjury | False |
| accidentLocationCode | 307 |
| accidentSceneCode | 10 |
| assistanceRequired | False |
| accContactProvider | true |
| gradualProcessInjury | False |
| admittedToHospital | False |
| injuryComments | null |
| diagnosisCodeType | |
| Diagnosis Code | 1 |
| diagnosisCode | S503. |
| snomedCode | 24928009 |
| snomedCodeDescription | Strain of infraspinatus muscle AND/OR tendon (disorder) |
| diagnosisDescription | Sprain, infraspinatus tendon |
| diagnosisSide | left |

OK

Find registration status of multiple claims using claim numbers

This query will submit a list of ACC45 claims, submitted by **any vendor and provider** to find their **Registration status** in ACC’s Claim system (Eos).

Registration status of up to ten ACC45 claims can be checked. If more than ten ACC45 numbers are submitted, an error message will be displayed.



Important Note

The ACC Vendor ID and ACC Provider ID are both mandatory to submit the query, which enables ACC to identify the organisation/provider who is querying the registration status for the claims.

The Vendor ID drop down will display list of all ACC Vendor ID’s available under the Staff and Location Setup.

Based on the ACC Vendor ID selected, the respective ACC Provider ID’s will be displayed under Provider ID drop down:



The ACC45 numbers can be found by clicking on the ellipsis.



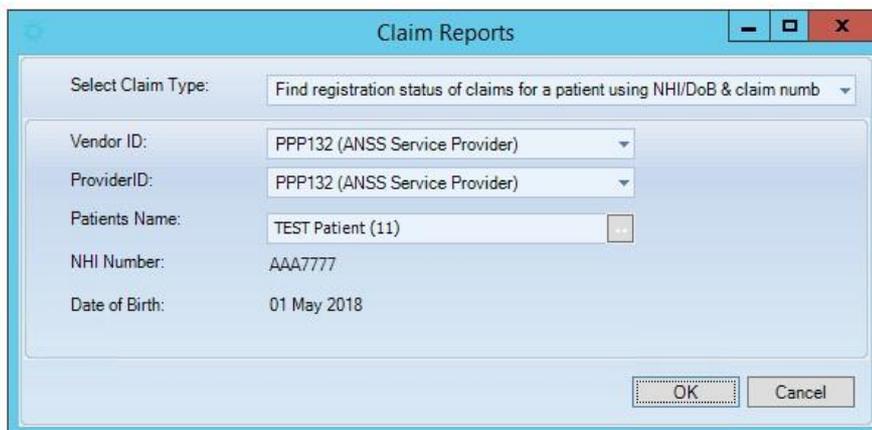
Find registration status of claims for a patient using NHI/DoB

This query will request the **Registration status** of processed claims, submitted by **any vendor and provider**, by providing specific values like NHI/DoB of a patient.

By default, the name, NHI number and Date of Birth of the patient on the palette will be displayed.

If the patient **does not** belong to your practice, then just the NHI number and Date of Birth of the patient can be entered and submitted to get the registration status of the ACC45 claim for the patient.

Your ACC Vendor ID and ACC Provider ID are mandatory to submit the query.



Find registration status of a given claim number

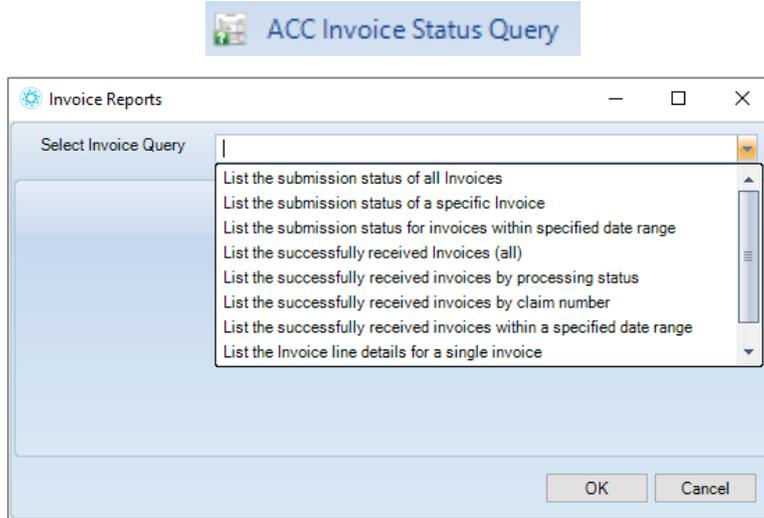
This query will request the ACC’s Claim system (Eos), the registration status of a selected claim submitted by the organisation sending the query.

The ACC Vendor ID and ACC Provider ID is mandatory to submit the query.

The **ACC45 number** can be selected by clicking the ellipsis button, this will display the **Claim Status** screen which will list all the ACC45 forms.

| Find registration status of a given claim number | |
|--|-----------------------------|
| ACC45 number | null |
| Claim Number | ZA04872 |
| Cover Status | null |
| Injury Details | |
| Injury Resolved | null |
| Injury Resolved From date | null |
| Injury Resolved To date | null |
| Partial NHI Number | null |
| Accident Date | null |
| Diagnosis Details | |
| Diagnosis Code | null |
| Diagnosis Description | null |
| Diagnosis Severity | undefined |
| Primary Diagnosis Indicator | undefined |
| SNOMED Code | null |
| SNOMED Description | null |
| Injury Status | null |
| Result Error Code | EM02-003 |
| Result Error | Claim not registered at ACC |
| Diagnosis Action | null |
| Diagnosis Side | null |

ACC Invoice Status Query



Select the ACC Invoice Status Query for the following reports:

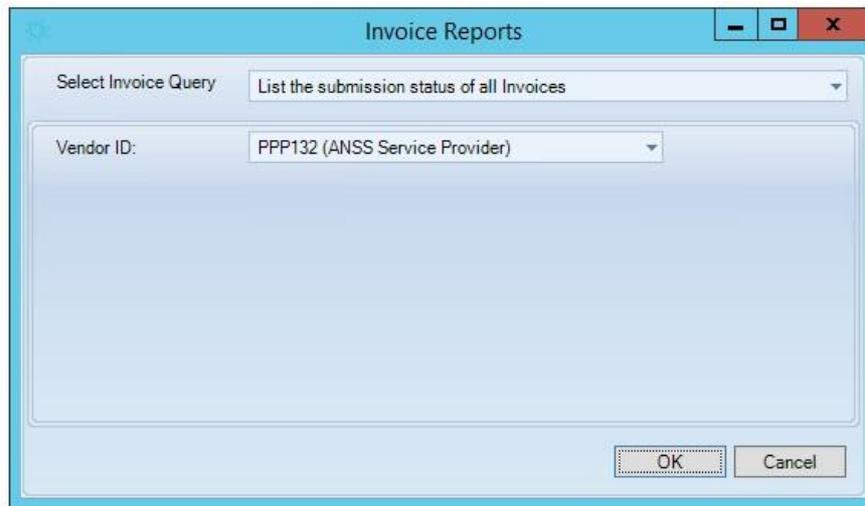
| Invoice Queries | Details of the Query |
|---|--|
| List the submission status of all Invoices | This will list submission status (Received or Failed) of all the invoices for an Income Provider (identified by submitting their ACC Vendor ID). The invoices were submitted by an organisation (owner of the Digital Certificate). |
| List the submission status of a specific Invoice | This will list submission status (Received or Failed) of a single Invoice number for a specific Income Provider (identified by submitting their ACC Vendor ID). The invoice was submitted to ACC by the Digital Certificate owner's organisation. |
| List the submission status for invoices within specified date range | This will list submission status (Received or Failed) of Invoices for a specific Income Provider (identified by submitting their ACC Vendor ID), the date range up to which the invoices must be displayed can be specified. The invoices were submitted to ACC by the Digital Certificate owner's organisation. |
| List the successfully received Invoices (all) | This will list the summary details of all the successfully received invoices for the specified vendor. |
| List the successfully received invoices by processing status | This will list the summary details of all the successfully received invoices for the specified vendor based on the processing status of the invoices. |

| | |
|---|---|
| List the successfully received invoices by claim number | This will list the summary details of all the successfully received invoices for the specified vendor based on the specific ACC45 claim number. |
| List the successfully received invoices within a specified date range | This will list the summary details of all the successfully received invoices for the specified vendor based on the specified date range. |
| List the Invoice line details for a single invoice | This will list the invoice details of a selected schedule for the specified vendor. |
| List the invoice line details for a particular claim number within an invoice | This will list the invoice details of a selected schedule and claim number for the specified vendor. |

List submission status of all Invoices

This will list submission status (Received or Failed) of all the invoices for an Income Provider (identified by submitting their ACC Vendor ID). The invoices were submitted by an organisation (owner of the Digital Certificate).

This query will request the eChannel database the status of schedules of invoices sent to ACC before processing in ACC’s Medical Fees Processing system (MFP).



Reports Information

List the submission status of all Invoices

| | |
|-------------------------|--|
| Vendor ID | PPP132 |
| Invoice number | 472 |
| Invoice Submission Date | 2019-05-07T01:18:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |
| Vendor ID | PPP132 |
| Invoice number | 468 |
| Invoice Submission Date | 2019-05-07T01:18:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |
| Vendor ID | PPP132 |
| Invoice number | 462 |
| Invoice Submission Date | 2019-05-07T01:17:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |

OK

List submission status of specific Invoice

This will list submission status (Received or Failed) of a single Invoice number for a specific Income Provider (identified by submitting their ACC Vendor ID). The invoice was submitted to ACC by the Digital Certificate owner’s organisation.

The **Vendor ID** selection is **mandatory**, the drop down will display all the ACC Vendor ID’s available under the Staff and Location setups.

The Invoice number must be entered manually to get the submission status for the specified invoice number.

Invoice Reports

Select Invoice Query: List the submission status of a specific Invoice

Vendor ID: PPP132 (ANSS Service Provider)

Invoice Number: 462

OK Cancel

| Reports Information | |
|---|--|
| List the submission status of a specific Invoice | |
| Vendor ID | PPP132 |
| Invoice number | 462 |
| Invoice Submission Date | 2019-05-07T01:17:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |

OK

Important Note

The Income Provider’s Vendor ID must be selected, and the Invoice number must belong to the invoice submitted for the provider. If the invoice number submitted is not for the correct Vendor ID, an error message will be displayed.

| Reports Information | |
|-----------------------|---------------------------|
| Error Details | |
| Date: | 2019-05-09 07:24:47 |
| Error Field: | invoiceNumber |
| Error Message: | Not valid for this vendor |

OK

List submission status of Invoices within specified date range

This will list submission status (Received or Failed) of Invoices for a specific Income Provider (identified by submitting their ACC Vendor ID), the date range up to which the invoices must be displayed can be specified.

The invoices were submitted to ACC by the Digital Certificate owner’s organisation.

The **Vendor ID** selection is **mandatory**, the drop down will display all the ACC Vendor ID’s available under the Staff and Location setups. The **Start Date and End Date** can be selected using the calendar selection drop down.

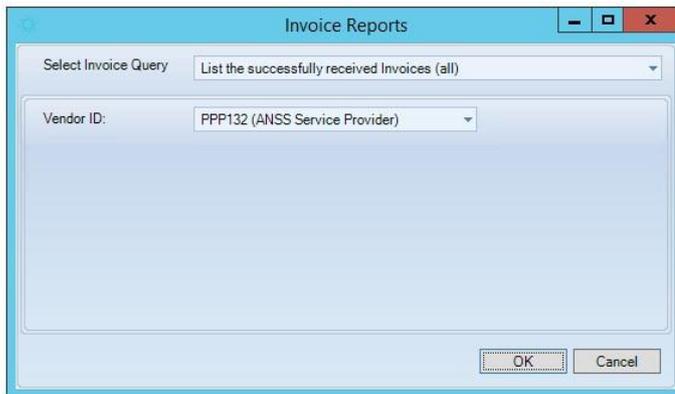
| List the submission status for invoices within specified date range | |
|---|--|
| Vendor ID | PPP132 |
| Invoice number | 472 |
| Invoice Submission Date | 2019-05-07T01:18:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |
| Vendor ID | PPP132 |
| Invoice number | 468 |
| Invoice Submission Date | 2019-05-07T01:18:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |
| Vendor ID | PPP132 |
| Invoice number | 462 |
| Invoice Submission Date | 2019-05-07T01:17:00 |
| Invoiced Amount | 35.48 |
| Invoice Status | Failed |
| Error Type | 19 |
| Error Location | /Schedule/ScheduleLine[1]/ScheduleLineDetails/service_item_code[1] |
| Error Message | Either service code, contract number or service date is invalid |

List the successfully received invoices (all)

This will list the summary details of all the successfully received invoices for the specified Vendor or Income Provider.

This query will request the summary details of **all invoices** that have been **received** by the **ACC’s Medical Fees Processing system** from your practice/organisation for the specific Vendor ID supplied.

You must select the Vendor ID from the list before submitting the query.



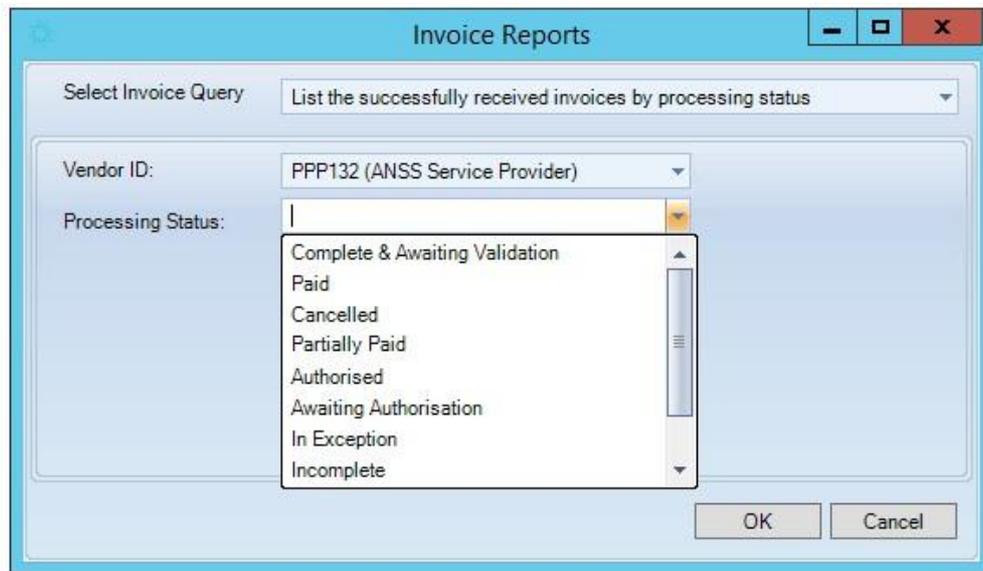
| List the successfully received Invoices (all) | |
|---|--------------------------------|
| Schedule ID | 866591256 |
| Vendor ID | PPP132 |
| Invoice number | 548 |
| Invoice Submission Date | 2019-03-15T03:39:00 |
| Comments | null |
| Claimed Amount | 68.59 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | A087653 |
| Schedule ID | 866591266 |
| Vendor ID | PPP132 |
| Invoice number | 554 |
| Invoice Submission Date | 2019-03-18T11:25:00 |
| Comments | null |
| Claimed Amount | 35.48 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | A340897 |
| Schedule ID | 866591278 |
| Vendor ID | PPP132 |
| Invoice number | 564 |
| Invoice Submission Date | 2019-03-18T07:01:00 |
| Comments | null |
| Claimed Amount | 36.16 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | Z980565 |

List the successfully received invoices by processing status

This will list the summary details of all the successfully received invoices for the specified Vendor based on the processing status of the invoices.

This query will request the **summary details of invoices** based on the **processing status** as available in the **ACC’s Medical Fees Processing system**.

You must select the **Vendor ID** and the **Processing Status** from the list before submitting the query.



The list of processing status and their meanings are provided below-

| Processing Status | Processing Status Description |
|--------------------------------|---|
| Complete & Awaiting Validation | Invoice is pending validation (this is usually the status that appears immediately after submitting an invoice). |
| Awaiting Authorisation | Invoice had been validated by ACC’s payments processor and is pending authorisation. |
| Authorised | Invoice has been validated and authorised by ACC and is currently pending payment by ACC. |
| Paid | Invoice was paid in full by ACC. |
| Partially Paid | Invoice was partially paid, or not paid at all by ACC. |
| Cancelled | Invoice has been cancelled by the invoicing team at ACC. |
| Invalid | This is where there is a logic problem with what has been entered within the invoice e.g. the date of the invoice is after the date it was received into ACC. This status will hardly ever come up as most issues would be picked up by the validation rules. |

| | |
|--------------|---|
| Incomplete | Mainly used for manual invoices. This is where the invoice is unable to be completed by the ACC invoicing team at the time and is put into a status of Incomplete. This means that an invoice can be entered into the system and then completed at a later date once the issue has been sorted. |
| In Exception | Mainly used for manual invoices. This is where the ACC invoicing team attempts to complete an invoice and get it into a status of awaiting authorisation. If there is a problem with the invoice that needs intervention by the invoicing team it will go into a status of In Exception. If they are unable to correct or override the errors/issue at the time they will put it into a status of incomplete. |
| Sent to AR | This is where the amount claimed is returned by the vendor, i.e. if ACC pay an invoice and the vendor have invoiced it in error or ACC have paid it in error, the vendor can return the payment. The invoice is reversed and then set to a status of Sent to AR (sent to accounts receivable). |

Reports Information

List the successfully received invoices by processing status

| | |
|-------------------------|--------------------------------|
| Schedule ID | 866591256 |
| Vendor ID | PPP132 |
| Invoice number | 548 |
| Invoice Submission Date | 2019-03-15T03:39:00 |
| Comments | null |
| Claimed Amount | 68.59 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | A087653 |
| | |
| Schedule ID | 866591266 |
| Vendor ID | PPP132 |
| Invoice number | 554 |
| Invoice Submission Date | 2019-03-18T11:25:00 |
| Comments | null |
| Claimed Amount | 35.48 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | A340897 |
| | |
| Schedule ID | 866591278 |
| Vendor ID | PPP132 |
| Invoice number | 564 |
| Invoice Submission Date | 2019-03-18T07:01:00 |
| Comments | null |
| Claimed Amount | 36.16 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | Z980565 |

List the successfully received invoices by claim number

This will list the summary details of all the successfully received invoices for the specified vendor based on the specific ACC45 claim number.

This query will request the **summary details of invoices** submitted for the specific ACC45 claim number.

| List the successfully received invoices by claim number | |
|---|--------------------------------|
| Schedule ID | 1121987438 |
| Vendor ID | PPP132 |
| Invoice number | 10240 |
| Invoice Submission Date | 2019-05-30T02:16:00 |
| Comments | null |
| Claimed Amount | 36.26 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | ZA07348 |

List the successfully received invoices within a specified date range

This will list the summary details of all the successfully received invoices for the specified vendor based on the date range provided.

| List the successfully received invoices within a specified date range | |
|---|--------------------------------|
| Schedule ID | 866604174 |
| Vendor ID | PPP132 |
| Invoice number | 640 |
| Invoice Submission Date | 2019-04-10T01:08:00 |
| Comments | null |
| Claimed Amount | 73.64 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | ZA07348 |
| Schedule ID | 866604174 |
| Vendor ID | PPP132 |
| Invoice number | 640 |
| Invoice Submission Date | 2019-04-10T01:08:00 |
| Comments | null |
| Claimed Amount | 73.64 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | ZA07350 |
| Schedule ID | 866604386 |
| Vendor ID | PPP132 |
| Invoice number | 514 |
| Invoice Submission Date | 2019-04-15T07:39:00 |
| Comments | null |
| Claimed Amount | 35.48 |
| Processing Status | Complete & Awaiting Validation |
| Claim Number | ZA04727 |

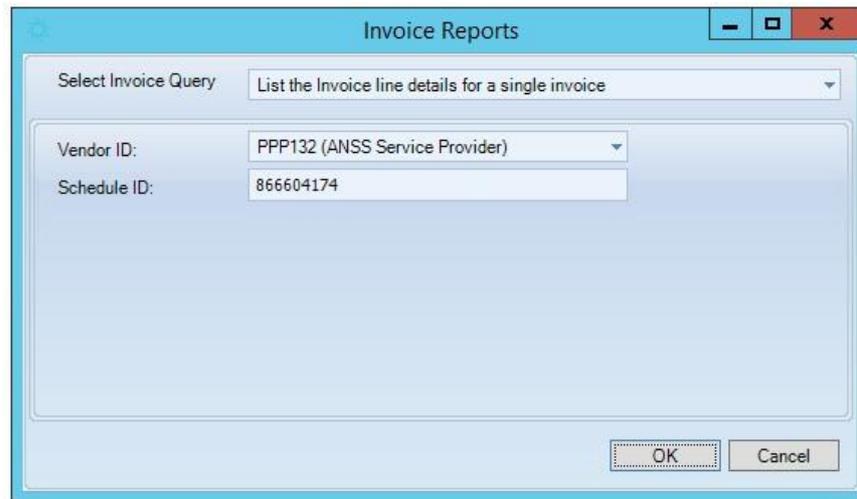
List the Invoice line details for a single invoice

This will list the invoice details of a selected schedule for the specified vendor.

The query will submit a request to see the invoice line details for a specific invoice that was received successfully from a practice.

The **Vendor ID** must be selected from the drop down and the **Schedule ID** must be entered manually before submitting the query.

The Schedule ID is not the invoice number, but an internal database identifier at ACC that is shown in a summary list of invoices.



The screenshot shows a dialog box titled "Invoice Reports". It contains a "Select Invoice Query" dropdown menu with the selected option "List the Invoice line details for a single invoice". Below this, there are two input fields: "Vendor ID" with a dropdown menu showing "PPP132 (ANSS Service Provider)" and "Schedule ID" with a text box containing "866604174". At the bottom right, there are "OK" and "Cancel" buttons.

Reports Information

List the Invoice line details for a single invoice

| | |
|---------------------------|------------------------|
| Schedule ID | 866604174 |
| Schedule Line ID | 866604175 |
| Provider ID | PPP132 |
| Service Date | 2019-04-08T12:00:00 |
| Claim Number | ZA07348 |
| Claimed | 36.82 |
| Awarded | 0 |
| Withholding Tax | 0 |
| Claimed Amount | 36.82 |
| Compensation Total Amount | 0 |
| Compensation Deduction | 0 |
| Payment Status | Awaiting Authorisation |
| Status Reason | null |
| Service Code | GP1 |
| Payment Reference | null |
| Payment Date | null |
| Schedule ID | 866604174 |
| Schedule Line ID | 866604177 |
| Provider ID | PPP132 |
| Service Date | 2019-04-10T12:00:00 |
| Claim Number | ZA07350 |
| Claimed | 36.82 |
| Awarded | 0 |
| Withholding Tax | 0 |
| Claimed Amount | 36.82 |
| Compensation Total Amount | 0 |
| Compensation Deduction | 0 |
| Payment Status | Awaiting Authorisation |
| Status Reason | null |
| Service Code | GP1 |
| Payment Reference | null |
| Payment Date | null |

OK

List the Invoice line details for a particular claim number within an invoice

This will list the invoice details of a selected schedule and claim number for the specified vendor.

The query will submit a request to see the invoice line details for a particular claim number within an invoice that was received successfully from a practice.

The **Vendor ID** must be selected from the drop down, the **Schedule ID** must be entered manually.

Similarly, the ACC45 claim number can be selected from the Claim Status screen or entered manually before submitting the query.

Invoice Reports

Select Invoice Query: List the invoice line details for a particular claim number within an invoice

Vendor ID: PPP132 (ANSS Service Provider)

Schedule ID: 866591270

Claim Number: A300480

OK Cancel

Reports Information x

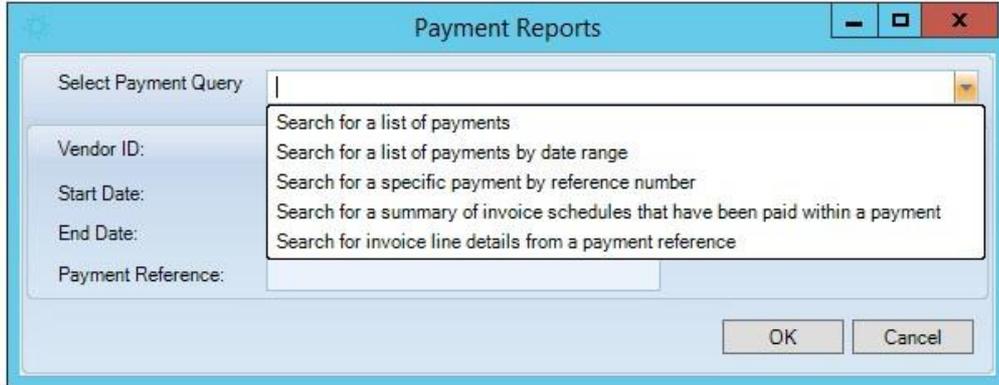
List the invoice line details for a particular claim number within an invoice

| | |
|---------------------------|---|
| Schedule ID | 1141407072 |
| Schedule Line ID | 1141407073 |
| Provider ID | J99966 |
| Service Date | 2010-01-01T00:00:00 |
| Claim Number | VF00455 |
| Claimed | 0.01 |
| Awarded | 0 |
| Withholding Tax | 0 |
| Claimed Amount | 0.01 |
| Compensation Total Amount | 0 |
| Compensation Deduction | 0 |
| Payment Status | Payment Cancelled |
| Status Reason | SBA-Service date before accident date, please check |
| Service Code | GP1 |
| Payment Reference | null |
| Payment Date | null |

ACC Payment Status Query



Select the ACC Payment Status Query for the following reports:



| Invoice Queries | Details of the Query |
|--|---|
| Search for a list of payments | This will display a list of payment references with the amount paid by ACC, thus allowing you to check what payments have been made to the practice by ACC. |
| Search for a list of payments by date range | This will display a list of payment references with the amount paid by ACC within a specific date range. |
| Search for a specific payment by reference number | This will display information on the payments with the amount paid by ACC, based on the specified payment reference. |
| Search for a summary of invoice schedules that have been paid within a payment | This will list the summary information about which invoice schedules these payments are for and the amount paid for each schedule. |
| Search for invoice line details from a payment reference | This will list the detailed information about which invoice lines have been paid and/or declined. |

Search for a list of payments

This will display a list of payment references with the amount paid by ACC, thus allowing you to check what payments have been made to the practice by ACC.

The query will request from the Medical Fees Processing system (MFP) of ACC, a list of payments:

- For the given vendor,
- Submitted by the organisation sending the query,
- Providing the user has the appropriate security role.

For this query, only **Vendor ID** needs to be selected, the rest of the fields Start Date, End Date and Payment Reference can be left blank.

For each payment listed, results include:

- Vendor ID,
- Payment reference and date,
- Total amount paid,
- Total tax deducted (if vendor has a GST number loaded).

Search for a list of payments by date range

This will display a list of payment references with the amount paid by ACC within a specific date range.

The query will request from the Medical Fees Processing system (MFP) of ACC, a list of payments:

- For the given vendor,
- Submitted by the organisation sending the query,
- Providing the user has the appropriate security role.

For this query, **Vendor ID** needs to be selected and the **Start Date and End Date** must be specified. **Payment Reference** must be left **blank**.

Important Note

The **Start Date cannot** be more than **13 months earlier** than the current date. been successfully submitted to ACC.

For each payment listed, results include:

- Vendor ID,
- Payment reference and date,
- Total amount paid,
- Total tax deducted (if vendor has a GST number loaded),

Search for a list of payments by reference number

This will display information on the payments with the amount paid by ACC based on the specified payment reference.

The query will request from the Medical Fees Processing system (MFP) of ACC, a list of payments:

- For the given vendor,
- Submitted by the organisation sending the query,
- Providing the user has the appropriate security role.

For this query, **Vendor ID** needs to be selected and the **Payment Reference** must be specified.

The **Start Date and End Date** must be left blank.

For each payment listed, results include:

- Vendor ID,
- Payment reference and date,
- Total amount paid,
- Total tax deducted (if vendor has a GST number loaded).

Search for a summary of invoice schedules that have been paid within a payment

This will list the summary information about which invoice schedules these payments are for and the amount paid for each schedule.

The query will request from the Medical Fees Processing system (MFP) of ACC, a summary of payments:

- To the given vendor,
- With the given payment reference,
- For an invoice submitted by the organisation sending the query,
- Providing the user has the appropriate security role.

For this query **Vendor ID** needs to be selected and the **Payment Reference** must be specified.

For the payment summary listed, results include:

- Vendor ID,
- Payment reference (can be used to query details of this payment),
- Invoice number and date,
- Amount invoiced,
- Amount paid in this payment remittance, tax paid if relevant, and amount excluding tax,
- Comments,
- Payment date,
- Bank account number.

Search for invoice line details from a payment reference

This will list the detailed information about which invoice lines have been paid and/or declined.

The query will request from the Medical Fees Processing system (MFP) of ACC, invoice line details of payments:

- To the given vendor,
- With the given payment reference,
- For an invoice submitted by the organisation sending the query,
- Providing the user has the appropriate security role.

For this query, **Vendor ID** needs to be selected and the **Payment Reference** must be specified.

For the invoice line details for the payment listed, results include:

- Vendor ID,
- Payment reference (can be used to query details of this payment),
- Invoice number and date,
- Amount invoiced,
- Amount paid in this payment remittance, tax paid if relevant, and amount excluding tax,
- Comments,
- Payment date,
- Bank account number,
- Payment type, for instance direct credit,
- Claim number and ACC45 reference,
- Client name,
- Service date and code,
- Provider ID,
- Facility,
- Tax rate,
- Comments,
- Reason.