

PRACTICE MANAGEMENT OF THE YEAR AWARD

GUIDELINES FOR APPLICANTS

This award recognises and rewards Practice Management for outstanding contributions to medical, specialist, dental or allied health practice management.

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SELECTION CRITERIA

A member who is involved in Practice Management of a healthcare practice, in the opinion of the selection panel, has demonstrated exceptional skills in his/her role.

Proven sound knowledge and skills in the following areas must be demonstrated:

- Leadership and team development skills
- Community Impact
 - Equity and Inclusion
 - Involvement in Community Initiatives
 - Patient Engagement and Education

ELIGIBILITY

- Currently employed as a manager or administrator in a healthcare practice
- Must be a full financial member of PMAANZ.

Please note:

- Members of branch committees are eligible to apply.
- PMAANZ executive committee, corporate and associate members are not eligible to apply.
- If there are fewer than 3 applicants/nominations for the PMOY awards in any given year, the PMOY awards will not be held.

APPLICATION PROCESS

- Complete the application found on the PMAANZ website ([click here to go to the website application](#)).
- Once completed you will receive a confirmation email that it has been received by the PMAANZ Administrator.

Applicants need to:

- Respond to the questions on the application form
- Submit details for two referee statements, these may need to be contacted to verify details
- Only the three finalists are required to submit a photo of yourself outside your business; team photos are also accepted.

APPLICATIONS CLOSE: Friday, 29th August 2025 at 5:00pm

NB: Finalists will be advised prior to conference so they may arrange to attend.

PRIZES

Three Selected Finalist will receive:

- Certificate.
- Discounted registration fees for next year's National PMAANZ Conference.

National Winner will receive:

- Certificate.
- Engraved taonga/trophy to commemorate the award and hold for one year.
- Registration fee for next year's National PMAANZ Conference plus two nights accommodation.
- Article to be published in NZ Doctor.
- Sponsors prizes.